



A meeting of Laois and Offaly Education and Training Board was held on Monday 24 February 2020 at 4:30 pm at Tullamore College.

PRESENT

Cllr. Neil Feighery (Chairperson)
 Ms. Maura Brophy
 Ms. Molly Buckley
 Cllr. John Carroll
 Cllr. Clare Claffey
 Ms. Mary Cotter Bracken
 Mr. Dave Cullen
 Ms. Evelyn Dunne
 Cllr. Caroline Dwane-Stanley

Cllr. Catherine Fitzgerald
 Cllr. Eddie Fitzpatrick
 Cllr. Pdraig Fleming
 Mr. Shane Flesk
 Cllr. Robert McDermott
 Mr. John Mollin
 Mr. Frank Smith
 Cllr. Mary Sweeney
 Mr. Niall Tully

IN ATTENDANCE

Mr. Joe Cunningham, Chief Executive
 Ms. Marie Bracken, Director of OSD
 Ms. Pam Nolan, APO Human Resources
 Ms. Jean Keating, Corporate Governance

1. APOLOGIES

Apologies were received from Cllr. Frank Moran.

2. MINUTES OF PREVIOUS LOETB MEETING

The minutes of the previous meeting, which took place on 27 January 2020 were circulated to members. Members approved the minutes and they were signed by the Chairperson.

Proposed by: John Mollin
Seconded by: John King

3. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

4. GOVERNANCE

Risk Management

The Risk Register was reviewed by the Audit and Risk Committee meeting at their meeting on the 20 February. The Audit and Risk Committee recommended the Risk Register to the Board for approval. A copy of same was circulated to members prior the meeting for consideration. Members approved the Risk Register.

7. DRAFT POLICIES FOR ADOPTION

The following policies were circulated to members prior to the meeting. Members approved the policies as follows:

LOETB Policies

- Volunteering and Work Experience
Proposed by: Catherine Fitzgerald
Seconded by: Mary Cotter-Bracken
- Educational Tours and Field Trip
Proposed by: Molly Buckley
Seconded by: Frank Smith
- Bring Your Own Device
Proposed by: John Carroll
Seconded by: Dave Cullen
- Protected Disclosures
Proposed by: John Mollin
Seconded by: Evelyn Dunne
- Safety Statement
Proposed by: Caroline Dwane Stanley
Seconded by: Robert McDermott

8. MINUTES OF COMMITTEES OF THE BOARD

The following minutes of committees of the Board were circulated prior to the meeting. Members confirmed the minutes as follows;

Coláiste Naomh Cormac, Kilcormac: 14 January 2019, 14 March 2019, 24 October 2019
Proposed by: Mary Sweeney
Seconded by: Mary Cotter-Bracken

9. CONFIRMATION OF BOM MEMBERSHIPS

The Chief Executive received nominations for membership of the following boards of management;

BOM Nominee at Tullamore College

BOM Nominee: Sheila Maloney

Proposed by: Molly Buckley

Seconded by: John Mollin

BOM Nominee at Oakland's Community College, Edenderry

BOM Nominee: Noel Bourke

Proposed by: Robert McDermott

Seconded by: Catherine Fitzgerald

BOM Nominees at Portlaoise College

BOM Nominees: Alison Brown, Damien Bowe, Kelly Ging, Alan Hartnett

Proposed by: Maura Brophy

Seconded by: Catherine Fitzgerald

10. CONFIRMATION OF NOMINEES TO YOUTH WORK COMMITTEE

The following nominees expressed an interest in membership of the Youth Work Committee:

- Elaine Moore, Laois County Council
- Aisling Flaherty, Offaly Comhairle na nÓg
- Bernie Meally, Foróige
- Clive Davis, Youth Work Ireland Laois
- Geraldine Lacey, Youth Work Ireland Midlands

Members confirmed the above nominees as members of the Youth Work Committee.

Proposed by: Caroline Dwane-Stanley

Seconded by: Mary Sweeney

11. CONFIRMATION OF NOMINEES TO ARTS COMMITTEE

The following nominees expressed an interest in membership of the Arts Committee:

- Mary Brady, Arts Officer, Laois County Council
- Sally O'Leary, Arts Officer, Offaly County Council
- James Harvey, Portlaoise College, Music Teacher Representative
- Jock Nichol, Abbeyleix FET Centre, Art Tutor Representative

Members confirmed the above nominees as members of the Arts Committee.

Proposed by: Catherine Fitzgerald

Seconded by: Clare Claffey

12. MEMBERSHIP TO THE GOVERNING BODY AT ATHLONE INSTITUTE OF TECHNOLOGY

The CE received a letter from Dr. Christy Duffy, Chief Executive at Longford and Westmeath ETB, outlining that the term of office of the Governing Body of Athlone Institute of Technology (AIT) will end 31 March 2020. LOETB is requested to submit the name of one male and one female nominee to the Governing Body at AIT, with an indication as to which person is the first preference of the Board and second preference of the Board.

Female nominee: Clare Claffey (First Preference)

Proposed by: Catherine Fitzgerald

Seconded by: Mary Sweeney

Male nominee: Joe Cunningham (Second Preference)

Proposed by: Catherine Fitzgerald

Seconded by: Mary Sweeney

The CE will write to Dr. Christy Duffy and inform him of the nominations to the Governing Body at AIT.

13. VOTES OF SYMPATHY

A vote of sympathy was passed to:

- Peter Monaghan, Apprenticeship Instructor in Mountrath, on the passing of his grandmother
- Hughie Egan, member of the Audit and Risk Committee, on the passing of this mother
- To the family of Jane Clear on her recent passing

14. VOTES OF CONGRATULATIONS

There were no votes of congratulations passed.

15. AOB

There were no matters arising under AOB.

16. DATE & VENUE OF NEXT MEETING

The next meeting of the Board of LOETB will take place on Monday 30 March 2020 at 4.30pm at Dunamase College.

Kilamazzo - 32576 000

Signed: Neil Feighan

Chairperson

Date: 30th March 2019

Chairm:
Initial